



**Staff Senate Minutes**  
**Wednesday, September 21, 2016**  
**12:00 p.m. – 1:30 p.m.**  
**Hadl Auditorium, Wagnon Student Center (AFH complex)**

*Rules of Engagement*

*Be on time*

*Be respectful*

*Ask questions*

*State your name for the Senate before initiating conversation*

Call to Order

- Liz Phillips call the meeting to order at 12:01 pm

Liz introduced our special guest today, our new Provost Neeli Bendapudi, who brought some gifts to the staff senate for a drawing and give a ways. List of winners below. Neeli in turn brought with her Coach John Hadl, the man in which this facility in which we are meeting today is named for. Neeli asked for pictures.

Neeli Bendapudi mentioned that she will try to make as many Staff Senate meeting as possible. She mentioned that her news letters are from Strong Hall therefore strong ties with KU. As you know she has four things on her top priority:

1. Student Success – Recruiting & Retention
2. Faculty & Staff are Most Valuable – Staff Development
3. Community for Campions for KU – Telling our story as the state university
4. Diverse & Equitable and Inclusive University

Neeli mentioned that she gave cell phone number this year to all 4,000+ incoming freshman. With that in mind she thought that the staff senate should have it as well. To make an appointment email her at [neeli@ku.edu](mailto:neeli@ku.edu), however if it is truly important please call me her at 785-330-3298. Wanted to thank our representatives at KBOR meeting. She asked for a quick Q&A before running to lunch. She wanted to thank the Staff Senate for all their work.

Approval of Minutes

- Call for motion to approve, Lorne Jordan, Mary Murphy seconds, no discussion, all in favor, none oppose, no abstentions, approved.

Reports

President – Liz Phillips

- Liz defers to Chris Wallace

Secretary – Deb Deering

- None.

Treasurer – Michelle Ginavan-Hayes

- All of the anticipated expenses for the KBOR meeting posted and our new remaining balance is \$4,559.55

Staff Senate FY17 expenditures/budget	
4,702.00	beginning balance for FY17
	\$12.63 Notepads for KBOR USS Classified Council Aug 2016 meeting
	\$14.82 Portfolios for KBOR USS Classified Council Aug 2016 meeting
	\$115.00 Reserved parking spaces for Aug 2016 meeting
(142.45)	\$142.45 Total expenses for KBOR August meeting
4,559.55	Remaining balance as of 9/14/16

There was a \$53.00 cut from our budget leaving the balance at \$4,506.55. We have received our allocation for the Professional Development of \$1000 from the Provost's office which is a 50% cut this year and we will not receive any allocation next year. We are still pending the possible allocation of \$500 from HR.

Call for a motion to approve the budget report, Deb Deering, Greg Smith seconds all in favor, none oppose, no abstentions, approved.

Diversity and Inclusion Chair-Michael Chavez & Precious Porras

- Liz Phillips mentioned that neither representative are present at the meeting however they did have a meeting and will provide the minutes once we receive them.

Legislative Affairs – Robert Waller

- Attached please find the minutes from our meeting. The committee talked about activities to get involved in Voter Registration to get the word out to all parts of campus whether faculty, staff or students about dates and updating websites. They mentioned having an issue based documents to discuss particulars with no political based stance on some of those issues. They were wanting to do a survey about the gun control but because of the Climate Survey that Mike Rounds in HR put out and some of the questions were similar there just wasn't time. They next meeting will be held on September 29<sup>th</sup> will discuss the KBOR agenda and more legislative stuff on the budget and other information as it comes available.

Professional Development Chair – Jana Tuttle

- Minutes are attached and the chair position has become vacant.

Personnel Affairs Chair – Annette Delaney

- Absent – next meeting will be on Monday.

Public Relations Chair – (Vacant)

- Meeting scheduled as soon as chair has been appointed.

Elections Chair – Andy Jackson

- They had their first meeting yesterday, September 20<sup>th</sup> and discussed what the committee does and a roadmap of this year. Will email us the minutes. There has been a few resignations and there are some open positions. Jana Tuttle & Nate Chamberlin both resigned that means we have Professional Development and the Public Relations chair vacant and we need to appoint a technology officer as well.

First, is there any nominations for our technology officer? Leland Wilson nominated himself. No others volunteer so Leland will now be the new technology officer.

Next is the Professional Development chair. Brief description by Michelle Ginavan Hayes: professional development outreach, we make sure the professional development opportunities are available across campus and that people know what is available out there to them, coming up with ideas that the community would like to focus on. Also there is the professional travel awards that is give out and they decided at the first meeting to give out two awards. As you know is that we are low on funds and that is one of the task for the committee as well as the mini-wheat state tour. At their first meeting they discussed whether this will be possible. With limited funds we are looking at something locale like the

KU med or something here in Lawrence to help eliminate the cost of bus. Is there any nominations or self-nominations? Tanya Spacek nominated herself, there was no other nominations. Tanya will now be the chair of Professional Development. Jana Tuttle the current chair will provide you guidance and information before she leaves KU.

The Public Relations chair now needs nominations. A brief overview by Deb Deering: The committee works on updating the Staff Senate Facebook page, worked on the flyer that was handed out at the staff development about the senate, created the senate binder and more. The committee has not met as of yet this year. Is there any nominations or self-nominations? There was no nominations therefore we will table this position. Andy will work on sending an email out to all the staff senate asking for nominations.

HRM – Ola Faucher

- Ola mentions that she had three quick things, they are:
  1. In the upcoming HR newsletter, there will be announcing the availability of the staff assistance fund. It is a fund that the KU Med, Edwards and Lawrence staff can apply to for an emergency situation. It is a very small fund. We are hoping the publicity will invite donations because this is an expendable fund.
  2. We now have a firm date for the Tobacco Free campus which will be Fall 2018.
  3. Be sure to take an active part in looking into the Health insurance changes when you go through Open Enrollment this October because there a lot of changes, prices are up and services are down.

Keah Cunningham asked about when the FLSA changes would go into effect. Ola stated those changes will take effect on November 20<sup>th</sup>. The one change that you should be aware is that the post-doc salaries will increase. Ola is on the agenda for October and will go over more of this at that time.

Clint Johnston asked will there be sufficient notice about the smoking ban on campus? What Ola is playing is another circuit of meetings to get around to everyone, there will be town hall meetings and it will be posted on the policy library website so it will be available for open comments. Clint asked how will this be enforces and Ole answered it will be like everything else, it will be the progressive discipline process.

Ola mentioned that is anyone has any other issues in regards to HR to let her know and she will have that at our October meeting.

Robert Waller asked if Ola could mentioned more about the administrative and shared leave changes. The state of Kansas has proposed changes to regulations that do not affect us since we do not have anyone that is civil service. There is one thing they are working on that could affect us and that is right now our shared leave process, we do not have a limit on what people could donate. The state is talking about changing that regulation that could negatively impact us on how much shared leave can be given.

### Unfinished Business

#### KBOR

- Chris Wallace gave us a report on KBOR meeting they had last Wednesday as support staff. We told them to that we need to allow for staff to participate in governance because we get pushed back by supervisors. We also mention computer access for maintenance and housing staff. Talked to KBOR about how we can support with tuition increases because everything is going up like parking and health insurance and our raises are from the tuition because it does not come from the state anymore. The only question they receives was from KBOR is did we really pay for parking.

#### UPS Council Members

- Talked about guns on campus and how to prepare and there are many concerns and levels.

#### Moving Full Senate Meetings

- Liz mentioned as you can see we have moved our senate meetings. We thought when we moved to UPS to move around to give everyone a chance to have a different feel and so everyone could see various places.

## New Business

### Public Relations Chair position

- This will be tabled to next meeting.

Just a friendly reminder that if you have not picked up your Staff Senate notebook, we have more, just let someone know.

### Winner of the gift drawing

KU infinity scarf	One (1) Zoozatz Infinity Scarf, red w/ KU Jayhawks	MARY MURPHY
KU Bracelet	One (1) charm bracelet with a "Kansas" charm and a Jayhawk charm	HOLLY SHRINER
KU Basketball Game	Two (2) tickets to the KU vs. Washburn Men's Basketball Game on November 1st	RITA MARIE MCFADDEN
KU Basketball Game	Two (2) tickets to the KU vs. Emporia State Men's Basketball Game on November 6th	OLA FAUCHER
KU Pen & Jayhawk pin	One (1) Blue KU Marching Jayhawks pen/stylus & One 1921 Jayhawk lapel pin	HUI YAO
T-Shirt & Tumbler	One (1) grey Adidas t-shirt w/ Jayhawk logo & one(1) blue translucent tumbler	JEFF SEVERIN

### Call to Adjourn

- Robert Waller motions, David Day second, all in favor, none opposed, adjourned 12:55pm

### Upcoming Meeting Schedule

#### Executive Council

- Wednesday, October 12, 2016, 12:00 p.m. – 1:30 p.m., Alcove G, 3rd Level, Kansas Union

#### Full Senate

- Wednesday, October 19, 2016, 12:00 p.m. – 1:30 p.m., Big 12 Room, 5<sup>th</sup> Level, Kansas Union

#### Senators excused from meeting

- Emily Gullickson, Brian Moss, Jill Mignacca, Eddie Munoz, Anna Paradis, Ann Snow

#### Senators absent from meeting

- Lee Ann Adey, Michael Chavez, Keah Cunningham, Annette Delaney, Kristoffer Dover, Sean Festag, Jenny Flinders, Charlotte Goodman, Melody Lawrence, Precious Porras, Michael Wade Smith, and Melody Stratton