



**Staff Senate Minutes**  
**Wednesday, November 16th**  
**12:00 p.m. – 1:30 p.m.**  
**Simons Lab Auditorium, 2093 Constant Ave (864-3751)**

Rules of Engagement

*Be on time*

*Be respectful*

*Ask questions*

*State your name for the Senate before initiating conversation*

Call to Order

12:01 called to order

Captain James Anguiano – Deputy Chief KU Public Safety office  
Active shooter training opportunities Q&A

Once they get the policy on conceal and carry more information will be provided for everyone but at this time, it has not been completed.

Approval of Minutes – October 19<sup>th</sup>

Chris Wallace made motion and Anna Paradis seconded. All approved.

Reports

President – Liz Phillips

Common Books

Caleb Cook

Thomas Droge

Tracy Landis

Lynn Villafuerte

Christian Beer

Mark Reynolds

Ron Huettenmueller

Michael Pisani

Sandy Patchen

Kristin Rennells

We hope to give a Common Book to the new monthly employee when then are recognized.

The Board of Regency are meeting today.

SenEx by Brian Moss – the students are putting together with the international services were curious if we could rein act the Jaywalk program, a service that is provide students someone to walk with them to feel safe.

Secretary – Deb Deering

No

Treasurer – Michelle Ginavan-Hayes

Unchanged from last meeting which was \$4,455.59. The FY 17 of the recession of \$53.83 has not applied reflected as of yet.

Greg Smith made a motion, Kevin Liu second. All approved.

Diversity and Inclusion Chair-Michael Chavez

They have a meeting tomorrow at 1:00pm. They have a lot to discuss so will have much to bring to you next meeting.

Right after the holiday break the brave act will hopefully will be implemented. This access will be available for everyone.

Legislative Affairs – Robert Waller

Lively discussion about voter registration. Tuition assistance proposal to see if we can get a 5% discount for each 5 years you of serve up to 50 years with KU. KU is the only school in the regency that does not allow employee discounts for their children or dependents. They are working on a proposal to get this to the provost.

Professional Development Chair – Tanya Spacek

Received nine applications for the professional development funds, they gave four awards of \$250 per each. The Provost reinstate the funds for this year which we will receive \$1000 and then the full funds of \$2000 for next year. They will work on something on the spring for additional applicants since we now have funds to award.

Personnel Affairs Chair – Annette Delaney

Their committee is meeting today at 3:30 and will continue to work on the wording on seven HR policies. They will also be meeting next Tuesday. Their goal is to get through all the policies by the end December.

Pursuing a civic duty leave to be used for volunteering, we are trying for a full day but think we might get a half a day.

Public Relations Chair – Chris Wallace

Reminder that we have a Facebook account for the Staff Senate.

KBOR-Chris Wallace

The council president is meeting today about the civic day off and trying to find other ways to compensate employees.

Elections Chair – Andy Jackson

Happy to announce no resignation. They will not meet until January when they will review the census.

HRM – Ola Faucher

Concern to subsites for GTA due to the insurance. They are still working on that

In the merit process and that there is \$500 for staff that makes less than \$30,000 that will be applied to their base salary.

Unable to get still working Kansas State insurance does not meet the requirements for J1 holders.

Would like to see if there is a clarification in regards to time off to go vote. There was an issue within one of the department that one supervisor applied one rule and another supervisor

After they fell disenfranchised.

#### Faculty – Amalia Monroe-Gulick

The SenEx worked on a statement to KBOR about the conceal carry on campus and that the university should have the ruling.

The Enroll & Pay website site sign on page, the council is looking at some different language.

KBOR will make an announcement about the search for the new chancellor.

Multi-culture group is looking for representative on the University Senate. The problem is that the rules of the senate only recognizes the three governance bodies. They are looking into getting an equal count on the student senate, however with that being said, what if other student groups would like to be consider on the University Senate?

#### Student – Ryan Billups

Absence

#### Unfinished Business

No

#### New Business

- a. Gender Neutral Language Changes To University Senate Code (See attached)

Chris Wallace motive to approve, Deb Deering second; all approved.

- b. International Student Harassment (See Attached) – Anything asked if there is anything city wide? They are thinking of elementary or Jr High children.

Update on tobacco free, a lot of activities in November if you would like to participate.

Chris Wallace would like to make a motion to have our own Staff Senate gender Neutral which will be passed off to the Legislator Affair group. All in favor, it has been approved.

The next meeting will be at the School of Business on December 21<sup>st</sup> in room #1010.

#### Call to Adjourn

Meeting called to close at 1:21PM

Chris Wallace made motion, Greg Smith seconded, all approved.

#### Upcoming Meeting Schedule

Executive Council

Wednesday, December 14, 2016, 12:00 PM - 1:30 PM, The Jay, 1st Level, Kansas Union

Full Senate

Wednesday, December 21, 2016, 12:00 p.m. – 1:30 p.m., School of Business #1010 Colloquium Room (Capitol Federal Building)

Senators excused from meeting:

Keah Cunningham, Jill Mignacca, Mary Murphy, Peggy Robinson

Senators absent from meeting: Lee Ann Adee, Ryan Billups, Mike Dickey, Sean Festag, Bruce Frederick, Emily Gullickson, Rita-Marie McFadden, Precious Porras, Michael Wade Smith, Ann Snow, Melody Stratton, and Eric William

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GENDER NEUTRAL LANGUAGE CHANGES TO UNIVERSITY SENATE CODE

PROPOSED BY UNIVERSITY SENATE O&A (ORGANIZATION AND ADMINISTRATION) COMMITTEE November 1, 2016

These amendments require approval by Staff Senate

The FY17 University Senate O&A Committee was charged to "Review gender neutral language drafts for the University Senate Code, FSRR, and USRR." O&A reviewed documents amended by FY16 O&A and the University Governance Office. According to Article XVII of the University Senate Code the changes below, pertaining to Staff Senate, must be approved by Staff Senate before the Code can be amended.

**Article XVII. Procedures**

**Section 1. Amendment of this Code**

The Student Senate may amend Articles III, VIII and XIV; the Staff Senate may amend Articles IV, IX, and XV; by a two-thirds vote of the members of the respective Senate present and voting at a regular or special meeting, provided that the call of the meeting shall have included a copy of the proposed amendment, together with such explanatory materials as may be proper, and shall have been mailed to each member at least ten academic calendar days before the day of the meeting

Article IV Staff Senate: Structure and Functions

Section 2. Staff Senate Members: Nomination, Election, Term of Office and Vacancies

Paragraph 1

The senators, each having one vote in the Senate, shall be elected by the members of the Electorate. Each category (Academic, Administrative, Information Technology, Operations, Research, Student Services, Support and Administrative/Management ) will be represented by one senator for every seventy-five (75) staff members in the category. The term of office for senators shall be three years, beginning at the transition meeting in April, with one-third of the Senate elected each year in order to ensure overlapping terms. **his/her**. **Sitting senators shall remain in the elected category despite any changes of category of employment.**

Paragraph 2

During the month of March, the electorate shall elect as many senators for the next term as required to meet the apportionment model outlined in Article V, Section 2 of the Staff Senate Code, taking into account the number of senators whose terms shall expire at the last Senate meeting in April. Senate seats shall be allocated by category, with the candidates having the most votes in the elective process considered duly elected to represent that category. If for any reason one of the individuals receiving the most votes declines **his/her the** elective office, the individual receiving the next highest vote total in that category shall be contacted to serve. Ties shall be settled by the flip of a coin by the Senate President.

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**From:** "Gunter, Jena Lee" <[kujena@ku.edu](mailto:kujena@ku.edu)>  
**Date:** November 11, 2016 at 9:05:53 AM CST  
**Subject:** Intl. Student Harassment

Hello everyone,

The Office of International Programs has received multiple reports of Muslim students being harassed/threatened on campus yesterday and today. If you are interested in supporting these students, ISS is organizing a group of people that can safely escort students to and from class.

Tiffany Learned, the ISS programming coordinator, and the director of ISS, Chuck Olcese, are putting together a list of names of people who would be willing to either give students rides or simply walk with them to class.

If you would like your name added, please email Tiffany with your contact info. Students will be able to call the ISS front desk (864-3617) and will be redirected to her desk phone, at which point she will contact a safety escort via groupme. Alternatively students may text Tiffany at [785-917-9279](tel:785-917-9279).

**Want to help? Please email Tiffany Learned at [tlearned@ku.edu](mailto:tlearned@ku.edu) and send your name and phone number.**

Thank you for considering this opportunity to help your fellow Jayhawks.

Best,

Jena Gunter  
Research Project Specialist  
Institute for Policy & Social Research  
The University of Kansas  
Blake Hall  
1541 Lilac Lane, Room 607  
Lawrence, KS 66045-3129  
P: [785.864.9101](tel:785.864.9101)  
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As KU moves toward being a tobacco-free campus in fall 2018, the Tobacco Free KU Steering Committee and B.E.A.K. wanted you to be aware of the November activities occurring as part of the national Great American Smoke-out. Please share this information with faculty, staff and students and make the attached poster available on public bulletin boards. More information about the Tobacco Free KU initiative is available at <http://tobaccofree.ku.edu/>.

Thanks. Ola

11/14/16 - Random Acts of Kindness will promote the Great American Smokeout and the movie screening for *Thank You for Smoking*<sup>2</sup> on Wescoe Beach from 12:00-2:00 pm (Students, faculty, and staff)

11/15/16 - Free movie screening of *Thank You for Smoking*<sup>2</sup> in the Kansas Room of the Kansas Memorial Union at 7:00 pm. Refreshments will be provided. (Students, faculty, and staff)

11/16/16 - Wellness Wednesday will promote the Great American Smokeout at the Kansas Memorial Union from 12:00-2:00 pm. Come participate in a social media campaign! (Students, faculty, and staff)

11/17/16 - The Great American Smokeout is hosted on the third Thursday in November every year. The American Cancer Society encourages tobacco users to use the date to plan on quitting, or plan in advance and quit on this day. The University of Kansas as a whole will use this day in observance of cessation resources available on campus, to help those in our community interested in quitting. Activities including an information table and social media campaign will be held at Anschutz Library from 12:00-2:00 pm. (Students, faculty, and staff)