



**Executive Council Meeting Agenda  
Wednesday, December 14, 2016  
Noon-1:30 p.m.  
Alcove G, 3rd Level, Kansas Union**

Call to Order

Call to order at 12:00 pm.

Approval of Minutes - Still working on these, excuse the delay.

Chris Wallace made a motion and Andrew Jackson second. Brian Moss add correction on page 3. With corrections it has been approved.

Reports

President – Elizabeth Phillips

We still do not have any information on the Chancellor search. KBOR minutes shared. Reminder to let Kathy Reed know if you will not be able to attend the University Senate. Brian and Liz met with the Provost, ask for more common books for the next round for the employee of the month winners. They will provide them. Thanked her for the professional funds. Spoke briefly about the civic day, still no report at this time. The tuition assistance program got off to a little start. They put together the ad hoc and diversity and equity from the university senate.

Secretary – Deb Deering

No Report

Treasurer – Michelle Hayes

Beginning Balance	4,702.00	
	-142.45	Minus expenses from KBOR USS meeting
	-53.23	Minus anticipated FY17 budget recession still pending
	<u>4,506.32</u>	Remaining balance in General Senate funds
P.D. Funds	2,000.00	12/5/16 - deposit of FY17 Professional Development funds from Provost
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	<u>1,000.00</u>	Minus commitment of 4 awards from fall
	<u>1,000.00</u>	Remaining uncommitted balance specific to Professional Development funds

- Will add the \$23.84 for the battery charger. We did get the \$2000 from the provost office for the Professional awards. Still waiting to hear from HR for the \$500. We will take this off the table. Deb Deering makes a motions, Robert Waller seconds, all approved.

Diversity/Equity Chair – Michael Chavez

They have had several meetings. They have split into three committee into action in regards to their charges. They started right away about election results, in regards to students going home.

They are looking at providing resources for these students. Discuss inclusion practices for distance learners.

Their next full meeting is tomorrow, December 15<sup>th</sup>. They would like to focus on promoting diversity and inclusion issues.

The recruitment and retention subcommittee are thinking that the affinity committee participate in faculty searches. Is there any policy prevents or exclusion in participating? Ola stated that there is no policy prohibiting individuals outside of a department from participating on search committees. There is a standard practice to have the search committees to have diversity and maybe we can provide a brochure with the information with contacts in regards to these groups so these search committees can reach out to the appropriate affinity group that would apply to the individual that they are trying to hire. Maybe share this with the Shared service center since they are the ones that work with these search committee.

#### Legislative Affairs – Robert Waller

Next meeting is January 26<sup>th</sup> on the tuition revision. We will look at the tuition assistance with the staff senate regs and the new language with the sentence structure.

Liz mentioned that only the students will be attending the state capitol. The staff or the faculty senate are not encouraged however if they need any input will be glad to help.

#### Professional Development Chair – Tanya Spacek

Committee is working on the Wheat State Tour and will ask for more from the Professional Development fund. They are thinking about having the Wheat State Tour biennial due to funding. Staff Leadership summit day we might be able to assist with that.

Think of ideas for the mini wheat state locally and maybe have it towards the end of May.

#### Personnel Affairs Chair – Annette Delaney

Absent – Brian Moss –Read the statement that Annette sent. (The committee met on Dec. 2 and went over more HR draft policy changes. We likely only need one, maybe two, more one-hour meetings to finalize. I need to share the updates with the committee before we schedule the next meeting. We're almost finalized.)

#### Public Relations Chair – Chris Wallace

Nothing to report.

#### KBOR report – Chris Wallace

Tuition assistance, policy changes with the wording from classified to support staff. They are also talking about the civic engagement day off.

#### IT Support for Staff Senate - Leland Wilson

Leland has the password for all the websites, facebook and more. Both distribution list up to date for the executive and the staff senate that can be used. However only the staff senate is on in full list serve.

#### Elections Chair – Andy Jackson

We had one resignation from the research candidate. He has send out on December 2<sup>nd</sup> about an opening. He has received several indication of folks that are interested however they have until January 2<sup>nd</sup> to determine for those names.

There is still in administration management that is inactive, Lee Ann Adee. In January they will do their census populations.

HRM – Ola Faucher

Civic day, we are waiting on disposition from the KBOR. A campus work group is looking at the modifying criteria for existing tuition assistance eligibility, including a limit of financial support. Currently a limit of up to \$1,000.00 is being considered, as well as changing length of employment eligibility from 6 months to 1 year. A committee of the Senate is developing a proposal to replace the tuition assistance program, including dependent coverage.

The Federal injunction for the Fair Labor Standards Act changes the effect on the university by flipping back to salaried some of the individuals previously changed to hourly. Also any of those individuals that got a salary increase, no, that increase was not taken away.

Faculty – Amalia Monroe-Gulick

Absent

Unfinished Business

None

New Business

None however the next meeting Liz will not be able to attend.

Call to Adjourn

Michelle Hayes made motion, Chris Wallace second, all approved.

Absent:

Annette Delaney, Amalia Monroe-Gulick