



**Executive Committee Meeting Minutes  
Wednesday, February 8, 2017  
Noon-1:30 p.m.  
Alcove G, 3rd Level, Kansas Union**

Call to Order

Meeting was called to order at 12:03pm by President Liz Phillips. Welcomed Justin Moen, student representative for Staff Senate.

Approval of Minutes – January 11, 2017 (if ready)

Minutes were unavailable at time of meeting

Reports

President – Elizabeth Phillips

Thanked everyone for attending.

Secretary – Deb Deering

Ms. Deering discussed the need for a flash drive to enable the in-coming Secretary to store Staff Senate documents

**Motion: To purchase a flash drive for the in-coming Secretary for the Staff Senate. Made by Tanya Spacek. Seconded by Chris Wallace. Motion passed.**

Discussion followed relating to the updating and documentation of the absence sheet. The secretary noted request and will forward to Liz Phillips and Brian Moss.

Treasurer – Michelle Hayes

Ms. Phillips, in the Treasurer’s absence, reviewed the treasurer’s report.

Treasurer's report for 2/8/17 Executive Council meeting		
<b>General Senate funds</b>		
\$4,702.00		general senate funds for FY17
	142.45	Funds spent for August KBOR USS meeting hosted at KU
	23.84	Battery Charger purchase approved in Nov. Exec Council meeting
	53.23	Anticipated FY17 Budget Rescission (still pending)
\$4,482.48		Current remaining uncommitted funds in general senate funds
	1,500.00	Approved in 1/18/17 full senate meeting to go to Prof Dev travel awards
	2,000.00	Approved in 1/18/17 full senate meeting to go towards Mini Wheat State Tour
\$982.48		Remaining balance currently uncommitted from general funds
<b>Professional Development</b>		
\$2,000.00		Provost funds specifically for Prof Dev
	(1,000.00)	committed to fall PD travel awards
\$1,000.00		Uncommitted/available for PD
1,500.00		approved from general use Senate funds for Prof Dev travel awards
2,000.00		approved from general use Senate funds for Mini Wheat State Tour
\$4,500.00		Currently available to Prof Development

**Motion. To accept the Treasurer report. Made by Deb Deering. Seconded by Annette Delaney. Motion passed.**

Diversity/Equity Chair – Michael Chavez

Ms. Phillips, in the Diversity and Equity Chairperson absence, updated the Staff Senate Committee on the Ad Hoc committee which will meet on February 16<sup>th</sup> at 3:00 pm. It was noted that the ad hoc committee was created from the University Senate and will be looking into Student Senate, a direct recommendation from the Diversity, Equity and Inclusion (DEI) report.

Legislative Affairs – Robert Waller

Mr. Waller began his discussion by review and updating the Staff Senate on Legislative Bills.

- HB 2005. AN ACT concerning retirement and pensions; relating to the Kansas public employees retirement system and systems thereunder; exempting members of the state board of regents retirement plan from certain employment after retirement provisions
- HB 2009. State Capitol, concealed handguns prohibited
- HB 2010. Prohibiting the operation of a motor vehicle while using wireless communication device; exceptions; penalties.
- HB 2052. Governor's proposed 2017, 2018, and 2019 Budget
- HB 2074. Concerning firearms; relating to the personal and family protection act; relating to exemptions for certain entities.
- HB 2075. Elections; voting procedures where proof of citizenship not provided.
- HB 2081. Concerning firearms; relating to the personal and family protection act; relating to public employer liability
- HB 2150. ACT concerning firearms; relating to the personal and family protection act; prohibiting the carrying of concealed firearms in certain buildings (Kansas Hospital Authority)
- HB 2161. concerning state finances; relating to the investments and reinvestments of state moneys; transfers to and from the state general
- SB 53. See HB 2074. Hearing was held January 16, 2017

Mr. Waller also discuss the Governor's 2017-2018 submitted budget and recommendation. He noted the Governor's recommendation was to borrow money from the Pool Management Investment Board (PMIB) at \$317 million dollars to address the State's financial issues. He did note that during the Legislative Affairs Committee meeting, questions were raised if the State had a negative balance currently, how the State could be guaranteed to pay back the PMIB.

Mr. Waller continued to discuss the Legislative Affairs Committee's completion of its review of language to review the Staff Senate code as "gender neutral" and to develop language to allow

technical changes once verbiage is passed. He noted the Committee emphasized that any application of the subsection must be reviewed by the Legislative Affairs Committee, and those technical amendments reviewed/approved by the Staff Senate Executive Committee. Additionally, the Committee reviewed current Staff Senate code to remove references of “his” or “her” to gender neutral terms.

Lastly, the Committee was provided an outline as to the process by which the Tuition policy proposal would be constructed, developed, and revised. The process was not a submitted plan, but a method to keep track of policy as it is formed. The Committee did discussion specific changes like waivers, budgetary issues, and online classes. However, due to time constraints, the Committee did not begin its review.

**Motion: To move the Staff Senate code reviewed to include technical amendment language forward to the full Staff Senate for approval. Made by Robert Waller. Seconded by Chris Wallace. Motion approved.**

**Motion: To move the Staff Senate code review for gender neutrality forward to the full Staff Senate for approval. Made by Robert Waller. Seconded by Chris Wallace, Brian Moss brought up that there were typos, requested an overall review of the Senate code. Motion failed.** Mr. Waller was directed to contact the Governance office (Kathy Reed) for further review.

Mr. Waller requested the original motion of approval on the technical amendment language be changed, and that language also moved for review to the Governance Office. With no objection from the Second, the motion was rescinded.

Professional Development Chair – Tanya Spacek

Ms. Spacek began by stating the Professional Development Committee received funding from the Staff Senate for professional development. She noted the Committee will meet on the 15<sup>th</sup> on February to review a number of applications. Thus have extended the deadline from the 6<sup>th</sup> to the 9<sup>th</sup> of February.

Ms. Spacek continued by discussing the bus reserved for the mini-state tour. She stated the Committee is still reviewing where to host the mini-state tour, and may be asking \$8 or \$12 for attendance fee. The Committee is estimating 100 participants and will discuss the mini-state on February 20<sup>th</sup>. It is schedule June 2<sup>nd</sup>. The Executive Committee directed Ms. Spacek to check with Kathy Reed (Governance Office) to see if professional development funding can be used across state lines and how to handle monies provided for the fee by the attendees.

Personnel Affairs Chair – Annette Delaney

Ms. Delaney noted that the Personnel Affairs Committee met February 3, 2017, and have completed the two reviews. She noted that a review of the Staff handbook had been requested, and Ola Faucher (Human Resources Manager) would be in contact. Brian Moss, President-elect, stated that those types of document reside in the policy library and wondered whether the library maintained a virtual handbook.

Public Relations Chair – Chris Wallace

Mr. Wallace informed the Committee that the Staff Senate website had been updated, both the current picture and website link. Mr. Wallace continued by discussing the Kansas Board of Regents (KBOR) meeting. He stated that KBOR reviewed two items: 1. the day of service; 2.

Tuition assistance across Regents school. Mr. Waller explained that the lawyer for KBOR stated that the University of Kansas has “maxed out” the number of days off. However, the Chancellor could increase that amount. The KBOR lawyer continued by discussion tuition assistance across Regents institutions. However, noted it does not look promising because of the cost variances between each school and current budget constraints. But, that the subject is still under review.

Elections Chair – Andy Jackson

Due to absence, Ms. Phillips explained that nominations for a new President would be sent out in February.

HRM – Ola Faucher

Ms. Faucher began by discussing the Work After Retirement (WAR) bill, previously discussed by Mr. Waller, which looks favorably to be passed. She noted that there is another policy currently being review regarding volunteers and affiliates regarding participating in a “day of service”

Faculty – Amalia Monroe-Gulick

Ms. Monroe-Gulick had no report from Faculty Senate

Student – Justin Moen

Mr. Moen was absent, and no report forwarded

Unfinished Business

None

New Business

None

Call to Adjourn

**Motion. To adjourn the February 8, 2017 meeting. Made by Chris Wallace. Seconded Tanya Spacek. Motion approved.**

Next Meeting Schedule

***EXECUTIVE COMMITTEE***

Wednesday, March 8, 2017, 12:00 PM - 1:30 PM, Alcove G, 3rd Level, Kansas Union

***FULL SENATE***

Wednesday, February 15, 2017, 12:00 PM - 1:30 PM, Kansas Union, Big 12 Room, 5<sup>th</sup> Level

Absentees:

Michael Chavez, Michelle Ginavan Hayes and Justin Moen