



Staff Senate Minutes
Wednesday, February 15th
12:00 p.m. – 1:30 p.m.
Kansas Union, Big 12 room, 5th Level

Rules of Engagement

Be on time

Be respectful

Ask questions

State your name for the Senate before initiating conversation

Call to Order

Call meeting to order at 12:04PM

Approval of Minutes – December 21, 2016

Chris Wallace approved, Michelle Ginavan-Hayes seconded with minor change, all approved

Approval of Minutes-January 18, 2017

Chris Wallace made a motion, Susan Shaw seconded with minor charge; all approved

Reports

President-Liz Phillips-Day of services/Civic Day, the KBOR cannot grant any more days off, however it can be looked at by each university &/or school. They have brought it to the Provost, which she will review. Hope to have some answer on this next fall semester. The tuition assistance is being looked at by each schools' lawyers to see what it will cost and it will be reviewed later.

The governance had reviewed the information about the UPS & USS being removed from the KBORS report to from them. Because we get our salaries from the university and not from the state, this was their rationality. However, the faculty and students retain their seats so we are asking that this be reviewed to see if we can get our seats restored.

Kari Woods is there any action that the staff can do about our seats with KBOR. Liz said let us wait until we see how they respond. If we need to get action, will reach back out to the staff senate and get some involvement on this.

Robert Waller would like to make a motion that a letter to the KBOR, Kari Wood seconded; all approved.

A request has been made for a policy handbook for staff. At this time, it is located in the policy library. The faculty has such a book. They did take this to the Provost, she does support this. We believe that the Personal Development committee could work on this to have a virtual handbook in place so that new employees can find this information. Annette Delaney will review the faculty & Unclassified website handbook and reflect that information.

Chris Wallace made a motion to bring this to the Personal Affairs as a charge item. Robert Waller seconded; all approved. If you have links that you are aware of, please send them to Annette Delaney.

The Chancellor's search is moving along. They have attended their second meeting. In about a month, a website with the candidates name should come live. The candidates list is being reviewed. Interviews will start in late April or early May. July they should start. There are two regents on the committee.

Secretary – Deb Deering
No Report

Treasurer – Michelle Ginavan-Hayes

Treasurer's report for 2/8/17 Executive Council meeting		
General Senate funds		
\$4,702.00		general senate funds for FY17
	142.45	Funds spent for August KBOR USS meeting hosted at KU
	23.84	Battery Charger purchase approved in Nov. Exec Council meeting
	53.23	Anticipated FY17 Budget Rescission (still pending)
\$4,482.48		Current remaining uncommitted funds in general senate funds
	1,500.00	Approved in 1/18/17 full senate meeting to go to Prof Dev travel awards
	2,000.00	Approved in 1/18/17 full senate meeting to go towards Mini Wheat State Tour
\$982.48		Remaining balance currently uncommitted from general funds
Professional Development		
\$2,000.00		Provost funds specifically for Prof Dev
	(1,000.00)	committed to fall PD travel awards
\$1,000.00		Uncommitted/available for PD
1,500.00		approved from general use Senate funds for Prof Dev travel awards
2,000.00		approved from general use Senate funds for Mini Wheat State Tour
\$4,500.00		Currently available to Prof Development

The last meeting we did approve \$3500 for the Professional Development awards and the Mini Wheat State Tour. Brian Moss made a motion to approve the treasure's report; Michael Chavez second; all approved

Diversity and Inclusion Chair-Michael Chavez

This past weekend had an inaugural student retreat. I understand it went well. Tomorrow is the staff leadership summit. He will work at this in regards to Diversity & Inclusion and for the Staff Senate. We would like to get a survey with the Staff senate members to see if we have information in regards to Diversity & Inclusion. We will need to work on getting a survey.

Tomorrow is the first meeting for the ad hoc from the university senate to see how the student senate is getting representation at the university senate.

Legislative Affairs – Robert Waller

First thing, creating a new tuition assistance policy related to independents and spouses/partners. He went over some of the bills that the legislative discussed. WAR has affect KPERs retirement. The conceal and carry regards in the government buildings was presented that would exempt them. A new bill was presented that you would not be able to have a hand carry phone in use in a vehicle. Another bill about proper id will be required for election. In addition, if you do not have the proper Kansas id, you could only vote on federal issues only.

Reviewed senate codes to make it gender neutral. We have brought it to the executive council however; we did find some word corrections. They are also working with the governance office to see if we have technical word issues that it does not have to go back to the start, they can just make those changes and move on.

Professional Development Chair – Tanya Spacek

They are meeting next week to review the applications, which they received about 25 or 26 apps. Mini Wheat State Tour will be on June 2. Probably be a fee or two associated with the tour. The provost has offer to get sponsors for lunch for this trip.

Personnel Affairs Chair – Annette Delaney

Their committee has finalize their HR policy reviews by Ola.

Public Relations Chair – Chris Wallace

Changed the picture on Facebook. On the KU website, they have now updated the correct link to the Staff Senate website.

KBOR-Working on a mission statement. May 11th all the regents' school will meet here at KU from 10:00 to 2:00.

Elections Chair – Andy Jackson

Andy would like to ask for President elect nominations for next semester. This has to be decided this month. The nominations are Michelle Ginavan-Hayes, Michael Wade Smith, Chris Wallace, Michael Chavez, and Robert Waller. Anyone that is running must also be re-elected as a senate member. (Will be given a 3-year term.)

Phillips Shiffenbaum has been elected as a new admin Staff Senator. He is working with Kathy Reed to work on the election.

Call for nomination will be sent out this Friday and the deadline will be February 28. Then plan to make election go live on the March 6 and end on the 17th, which gives us two weeks.

HRM – Ola Faucher

Ola gave a quick update on tuition assistance. Some of the changes are process changes and some are policy. They have ran into the red with their funds that is around \$450,000 in investment. Also, see about funding in the summer. They are going to cut back on some, is that they will provide up to \$1000 contingent if funds are available. Another change is that you have to be employed at KU for one year which it was 6 months. They are working on see about evaluations related to funding. They are also looking into you must have a passing grade for the class you are getting tuition assistance for. They will no longer accepting late applications. If you have any discretions with HR, you will not get assistance. You have to provide college work for your first time you applied.

Faculty – Amalia Monroe-Gulick

Faculty Senate approved gender neutral to the FSSR, Shaw lead a discussion on the recommendation how the university senate can be involved. At the last university senate, discuss at the next meeting a new article on the USRR and insurance package related to the campus on concealed & care policy.

Student – Justin Moen

Not present

Unfinished Business

Would like to see if you would like to have a meeting in May?

New Business

None

Call to Adjourn

Greg Smith made a motion, Andy Jackson seconded; all approved

Upcoming Meeting Schedule

Executive Council

Wednesday, March 8, 2017, 12:00 PM - 1:30 PM, Alcove G, 3rd Level, Kansas Union

Full Senate

Wednesday, March 15, 2017, 12:00 p.m. – 1:30 p.m., Kansas Union, Big 12th Room, 5th Level

Senators excused from meeting: Lorne Jordan

Senators absent from meeting: Sean Festag, Bruce Frederick, Clint Johnston, Rita-Marie McFadden, Eddie Munoz, Mary Murphy, Precious Porras, Michael Wade Smith, Eric Williams