



**Executive Committee Minutes
Wednesday, July 11, 2018
Noon-1:30 p.m.
Burge Union, Discovery Room**

Call to Order

President Michelle Ginavan Hayes called the meeting to order at 12:00 p.m.

Approval of Minutes – June 13, 2018

Motion: To approve the June 13, 2018 Executive Committee minutes with the edit previously sent by Ola Faucher. Motion made by Teri Chambers. Motion seconded by Chris Wallace. Motion passed.

Reports

President – Michelle Ginavan Hayes

Congratulations on the campus being tobacco free as of July 1. Does the group have any feedback? Some coworkers have mentioned they find this “snitching” form highly problematic: <https://tobaccofree.ku.edu/reportuser>. It is also possible from this page to submit questions and get involved. Someone made a statement by emptying a pile of butts on the steps of Strong Hall. Ola Faucher said sidewalk chalking will be used closer to the start of the semester with students helping, and that policy for chalking and bulletin boards will be followed as communication about the smoke-free campus continues.

The June 20 Social Justice training for Staff Senate had a good turnout; another session is scheduled for July 20 on Microaggressions. Thanks for the fruit, cookies and drinks provided. Staff Senate 101 will be July 12, and will include a presentation by HRM.

They are working Kathy Reed in University Governance to finalize all awards from this past fiscal year and to request any carry forward. An email went from Reed on July 9 to staff asking for them to indicate interest in serving on University and Staff senate committees. Robert Waller did clarify that affiliates (Athletics, Kansas Union, KUMC) are not recognized as official/voting members of committees, though affiliate staff are more than welcome to attend committee meetings. Ginavan Hays and Waller will review the list and make a few appointments, and nominate others for various positions.

Efforts are still underway to finalize a survey related to potential changes in tuition for dependents and spouses. There is a new Athletic Director, though no additional involvement of Ginavan Hays or other governance leaders has been requested, other than the initial meeting with the search firm. Ginavan Hays and Waller will meet with the Provost on July 18 and indicate a request to be involved with searches.

Treasurer – Melody Lawrence

Lawrence is working with Kathy Reed to close out Staff Senate funds for last fiscal year; it is unknown if budget cuts will impact our FY 2019 funds. \$975.16 will move forward from the Pepsi travel fund.

Diversity & Inclusion – Michelle Wilson & Jeff Severin

Wilson reported that attendants of the Social Justice training were asked to complete a survey; another survey will be sent after the July 18 microaggressions training. It will be from noon to 1:30 p.m. in Forum B of the Burge Union. The committee did not meet in July.

Legislative Affairs – Jenny Flinders

Flinders was absent, but Waller said the committee had not yet met. It continues to work on the inclement weather policy and on proposing revisions to University Senate code about staff ability to be elected president; currently only faculty is eligible. While staff have been/are chairs of committees (Chris Wallace is currently president of the University Senate parking committee) there is a concern about fairness and balance if staff is not allowed to be considered for president. Annette Delaney asked if the group would share efforts regarding the inclement weather with the Personnel Affairs committee.

Professional Development – Abby Ehling

Ehling was absent.

Personnel Affairs – Ranu Pal & Annette Delaney

Delaney will follow up with Marketing Communications about the acronym webpage. Pal contacted Watkins about first-aid training; there is a price-per-person charge. Could we get a group discount? Waller recommended contacting Douglas County Fire or DCCA about any training options. Are there other options on campus? Maybe this is something that should be added to the Professional Development committee?

Public Relations – Teri Chambers & Mary Murphy

Murphy was absent; Chambers said they are working on a fall newsletter.

Elections Chair – Chris Wallace

Denys Brand has left KU, so Wallace has contacted the research group about a new senator. He will follow up after vacation.

HRM – Ola Faucher

HRM is working on a new website in the new university template. HRM awaits information about FLSA, probably in October. The university is still investigating changes to IRS code and how it might impact pre-tax withholding options; no determination has been made. There will be ongoing efforts/issues related to the budget cuts. Regarding the new website look, Melody Lawrence received input from a parent who indicated they found it very difficult to navigate. Another member of the Executive Committee noted that student enrollment is down and that housing will not open one of the dorms.

Faculty – Kirk McClure/Amalia Monroe-Gulick

Faculty governance is working with the interim Provost; faculty have voiced complaints that budget cuts are being pushed down to units before administration has made larger cuts (such as the university plane) at the top. The Chancellor has not met with faculty leadership yet; while the

interim Provost is interactive with faculty governance and they are appreciative of his help, they are frustrated at the ability to communicate with the Chancellor.

Chambers and Lawrence provided some input about Shared Service Centers and problems they are experiencing, including staff turnover. There was a discussion about if there are problems in the SSCs that perhaps they should be evaluated to determine what those issues are. Waller made a motion for the Personnel Affairs committee to review the campus SSCs for any and all operational parameters and functionality on campus. Can we make this charge? Ginavan Hays said if we make a motion specific to SSCs we perhaps should be addressing all service areas discussed. Michelle Wilson said there are communications issues and that there have been instances of bills not getting paid and departments not being able to track payments, which is a concern. Departments feel their hands are tied, with both systems and SSCs, as they are less hands-on now. Delaney said there were major issues with service from KUCR, including billing issues and that there is money loss which is jeopardizing future funding from agencies, so if we are reviewing service areas, KUCR needs to be added. Information has been shared with Rodolfo Torres, the interim vice chancellor in the Office of Research; everyone is aware of issues but “systems issues” are problematic and make KU look bad, especially if bills aren’t being paid. Waller suggested we either dig in or not; if Staff Senate feels and hears there are issues, it is our task to look into complaints.

Student – To be named for AY 18-19

Unfinished Business

None

New Business

None

Call to Adjourn – Chris Wallace made the motion to adjourn. Seconded by Robert Waller. Motion passed.

Next Meeting Schedule

Staff Senate 101

Thursday, July 12, 2018, 1:00 PM – 3 PM, 103B HREO Conference Room

FULL SENATE – Diversity, Equity & Inclusion training

Wednesday, July 18, 2018, 12:00 PM - 1:30 PM, Burge Union, Forum B

EXECUTIVE COMMITTEE

Wednesday, Aug. 1, 2018, 12:00 PM - 1:30 PM, Kansas Union, Governors Room